



MINUTES OF GENERAL MEETING

8 pm on 6 July 2016 at The Honor Oak, SE23

In Attendance

James Cross, Ellie Rogers, Dave Lowry, Jim Smith, Svea Polster,

Apologies: Annie Maunton, Marcel Jenkins, Zaria Greenhill, Gavin Bolam, Leo Stevens, Alex Roberts, Nicholas Taylor, Sydney Couldridge, Zoe Alexander

Welcome

JC welcomed everybody to the meeting.

Minutes of last meeting and matters arising

The minutes for the last meeting were completed by ER and have been posted on our website and Facebook page. Comments can be made regarding accuracy via our website.

Festival

The committee had been requested to provide feedback email. The following was discussed and agreed:

- Money – DL had prepared provisional accounts which showed that there is a surplus of approximately £2,200. Some further payments are due and the total will be confirmed in due course. SP confirmed that the gazebo lent to us by her Church had been irreparably damaged. It was agreed that we should replace like for like as the gazebo was new. She will liaise with the Church on this.
- Expenses – DL ran through the outstanding expenses. He confirmed that he would set out in an email to the committee the breakdown of expenses for agreement.
- Volunteer levels – we did not have enough volunteers. Two did not show up. We need to work on this now. JC will draft an email/facebook plea. JC will also speak with the local college to see if they could provide any help.

ER suggested that we do not put on the Festival in 2017, and focus our efforts on something which requires fewer volunteers. It was agreed that we would like to run the Festival if at all possible.

- Health and safety – the walkie talkies worked well. It was agreed that we should hire St John’s Ambulance first aiders next year. We need to have a clearer lost child policy/signage.
- Friends tent – the display will need to be reviewed prior to the Festival.
- Storage/equipment – most of the equipment is stored at Cathy Ashley’s store, but there is not quite enough room at present. We will review this. Furthermore, we will sort through the equipment. The tent canvasses have shrunk which delayed set up on the morning of the Festival. LS has written to the canvas cleaning company to complain. We may need to purchase new canvasses, depending on the outcome. The tents need to be dried, which will be done in due course.
- Farm – ER explained that she had contacted the farm to relay negative feedback received about animal welfare and their collecting for another charity at the Festival, without consent.
- Festival sponsorship/money raising – we considered looking at other areas which could be easily sponsored, such as the stage and hay bales. The raffle was very good this year and raised more than last year. People were put off buying tickets because of the request for an address. We do not need an address and so will remove this. We considered the purpose of the festival - should it be a fundraising exercise or breakeven? DL felt that the festival should breakeven, but JC and ER noted that if we want to apply for funding, we have to show donors other fundraising activities to be successful. We will discuss this further in due course.
- Survey – we agreed that we should open a survey to get feedback/guidance on items we should book for next year, such as Lewisham Sport and Circus Skills.

AOB

Lewisham Three Peaks Challenge – Saturday 16 July. It was agreed that SP will hand out drinks to the walkers, for a donation.

Future meetings

8pm on 14 September 2016, Honor Oak Pub

ER
12 July 2016

